

**OXFORD AREA SEWER AUTHORITY**

**SPECIAL BOARD MEETING**

**August 13, 2009**

Chairman, Bob Yeatman, called the meeting to order at 7:30 pm. The Chairman asked for the Pledge of Allegiance and a Moment of Silence. The following Authority Members were in attendance: Robert Cantarera, Neil Pagano, Percy Reynolds, Joe Scheese, and Bob Yeatman. Also in attendance were Edward Lennex, Executive Director, Michele Braas, Consulting Engineer, Blair Fleischmann, Teri Dignazio, Spence Address, Joel Brown, R. Doyle, Kevin Doherty, and Jo Jo Campbell.

The Chairman noted that no one in attendance had signed up to comment on the Agenda items. He also noted that there were no appearances scheduled. With that being duly noted, the Chairman moved on to the Executive Director's report.

The Executive Director opened his presentation by pointing out to the Board that the Authority could apply for financial assistance with the U.S. Department of Agriculture, Rural Development Utilities Program. The specific elements of this application are for loans for the acquisition of and improvement to land to be utilized for spray irrigation; the upgrade and rerating of an existing treatment lagoon; the construction of a new storage lagoon; the construction of a new 1 MGD mechanical treatment plant; and the refinancing of existing debt. Mr. Scheese made a motion to authorize the Executive Director to publish the necessary advertisement in the newspaper required as part of the application process (attached to the minutes for record), to employ the services of our Consulting Engineer and Solicitor to prepare and submit the application, Mr. Pagano seconded the motion. The Board unanimously approved the motion.

The Executive Director then submitted to the Board Rettew Project Proposal No. 09-07308-005 for professional services relative to construction administration and observation services for the construction of the Osborne Lagoon. Mr. Reynolds made a motion to award the contract and Mr. Scheese seconded. The Board unanimously approved the motion.

There being no other business before the Board, Mr. Scheese made a motion to adjourn and Mr. Pagano seconded. The meeting was adjourned at 7:40 pm.