

OXFORD AREA SEWER AUTHORITY

September 17, 2008

Chairman, Bob Yeatman, called the meeting to order at 7:30 p.m. The following Authority Members were in attendance: Robert Cantarera, Frank Lobb, Percy Reynolds, Philip Brenner and Joe Scheese. Also in attendance were Edward Lennex, Executive Director; Kathleen Gray, Esquire, Barley, Snyder; T. Dignazio, Michele Braas, Nancy Shallcross, Blair Fleischmann, David Ross, Marcella Peyre-Ferry, Daily Local News and Joel Brown.

Pledge Allegiance and Moment of Silence.

Motion made, seconded and passed to approve the August 20, 2008 minutes as amended. (J. Scheese, R. Cantarera) P. Reynolds & P. Brenner abstained from the vote.

TREASURER'S ITEMS:

General Fund Bills:

Motion made, seconded and passed to pay the prepaid bills in the amount of \$20,611.40 and the monthly bills in the amount of \$19,825.01. (J. Scheese, P. Brenner)

Revenue Requisitions:

Motion made, seconded and passed to pay Revenue Requisition Request #163 in the amount of \$50,000 to replenish working capital for the Payroll Account. (P. Brenner, J. Scheese)

Motion made, seconded and passed to pay Revenue Requisition Request #136 in the amount of \$100,000 to replenish working capital for the Operating Account. (P. Brenner, J. Scheese)

Bond Redemption & Improvement Fund:

Motion made, seconded and passed to pay the Bond Redemption & Improvement Fund Requisition #149 to Rettew Engineering in the amount of \$1,901.57, Invoice #0000111727 for professional services related to the Headworks Analysis. (P. Reynolds, P. Brenner)

Motion made, seconded and passed to pay the Bond Redemption & Improvement Fund Requisition #150 to Motor Technology in the amount of \$5,746.00 to replace motor for aerator in Lagoon #3. (P. Reynolds, P. Brenner)

OXFORD AREA SEWER AUTHORITY

Motion made, seconded and passed to pay Bond Redemption & Improvement Fund Requisition request #151 to Alfonso and Mary Lou Aleman in the amount of \$80,250.00 for the final payment for the Administration Building. (P. Reynolds, P. Brenner)

Motion made, seconded and passed to pay Bond Redemption & Improvement Fund Requisition request #152 to Lower Oxford Township in the amount of \$3,707.64 for engineering and legal costs associated with the Conditional Use Hearing. (P. Reynolds, P. Brenner)

Total Bond Redemption & Improvement Fund Requisitions: \$91,605.21.

Escrow Accounts –

Motion made, seconded and passed to pay Rettew, Invoice #69397 in the amount of \$232.00 (check 102) for professional services pertaining to Oxford Commons Shopping Center Review. (R. Cantarera, P. Reynolds)

Motion made, seconded and passed to pay Rettew, Invoice #68816 in the amount of \$83.32 (check #110) for professional services pertaining to Elkdale Green. (R. Cantarera, P. Reynolds)

Motion made, seconded and passed to pay Rettew, Invoice #68817 in the amount of \$2,015.28 and Invoice #69399 for \$662.36 (Check 112 totaling \$2,713.64) for professional services pertaining to Copperfield Manchester Mews. (R. Cantarera, P. Reynolds)

Total Escrow Checks: \$3,028.98

Public Comment Period - No one asked to make any comments.

Action Items: Appointment of Auditors - Motion made, seconded and passed to retain the current auditors for the year. (F. Lobb, P. Brenner)

SEWER OPERATIONS REPORT:

The average daily influent was 465,842 with a maximum day of 547,800 for a total of 14,441,105.

The average daily effluent was 821,679 with a maximum day of 1,569,000 for a total of 23,007,000.

Lagoon Levels: #1 = 16.9", #2 = 2.0', #3 = 3.1'

OXFORD AREA SEWER AUTHORITY

Pump Station Hours of Operation were:

6 th Street = 203.7	Grant Street = 143.7	8 th Street = 184.2
Q1 = 0.4	Locust Street = 3.3	Locksley Glen = 88.6
Wiltshire = 87.1		

FACILITY EXPANSION COMMITTEE REPORT: None. Has not met.

OPERATIONS MANAGEMENT COMMITTEE REPORT: None. Has not met.

FINANCE AND BOND COMMITTEE REPORT: Discussion held regarding the 08-09 Operating & Expense Budget. Motion made, seconded and passed to accept the Fiscal Operating and Expense Budget for 2008-2009. (P. Brenner, F. Lobb)

PERSONNEL COMMITTEE REPORT: None. Has not met.

PENSION COMMITTEE REPORT: None. Has not met.

CHAIRMAN'S ITEMS: None.

DIRECTOR'S REPORT:

1. Ongoing project status reports

Consent Order: Status remains unchanged. Still have not received written comments from DEP on the 2007 Chapter 94 Report or the CAP/CMP.

Osborne Lagoon: Nothing to report at this time.

Act 537 Plan: At the present time, Rettew and Ed are working on developing an up to date Task Activity Report (TAR). West Nottingham Township has requested that all of the Municipalities and the Authority prepare and file an updated TAR so we would have some assurance from DEP that the continuing work we do will be partially reimbursed. Lower Oxford Township and East Nottingham Township have adopted the Septage Management and Holding Tank Ordinances. In conjunction with Rettew, Ed continues to work on the response to DEP.

Developers Agreement: Nothing to report at this time, although Ed has met with Spence Andress and Brian Campbell representing the

OXFORD AREA SEWER AUTHORITY

group and there could be some changes requested. Ed will keep the Board informed as more definitive information is received.

Future Disposal Fields: As per Ed's response to DEP, ARRO and Ed will continue to prepare the necessary paperwork to file for the permit and hopefully submit it as requested during DEP's review of our response to their comments.

Pretreatment Regulations: Nothing to report at this time.

I/I Study: Nothing to report at this time.

Emergency Action Plan: Nothing to report at this time.

Acquisition of Property: Nothing to report at this time.

Lincoln Village: Lower Oxford Township has begun construction of the force main and pump station portion of this project.

Funding Assistance: Ed has forwarded to the Board, a draft copy of the brochure Rettew has prepared for our projects and the funding needs the Authority has. We will be preparing to meet with the Commonwealth Funding Authority which is the conduit for the funding approved in the State Budget.

II. Developer Activity

Elkdale Green: Nothing to report at this time.

III. Operations Report

-OASA Operations Report:

8/1/08 - pulled aerator #10 from lagoon #1 and took it to Reels for repair.

8/4/08 - M&S Services found a bad wire connection in the wet well at Wiltshire Pumping Station.

8/5/08 - EMR Power replaced a bad thermostat in the generator at the 6th Street Pumping Station, also serviced the generators at Wiltshire and Locksley Glen.

8/6/08 - Weeds, Inc. did a touch up spraying of weeds around the lagoons and fence line.

8/8/08 - Replaced a bad drain plug in pivot #5.

8/12/08 - Replaced a bad motor and gear box on pivot #4.

8/13/08 - Eckman's Tire Service replaced a bad tire from pivot #4.

8/19/08 - EMR Power serviced the Grant Street generator and ran a load bank test as well.

8/20/08 - Two of us went to a 1st Responder Class in Lancaster.

8/22/08 - Had Klienz Construction repair a broken pipe in Zone #1 sprayfield.

8/25/08 - Pulled aerator #1 from Lagoon #1 and sent to Motor Technology for evaluation.

8/26/08 - M&S Services installed the new influent flow meter converter

OXFORD AREA SEWER AUTHORITY

read out.

8/27/08 - Took the pump from septage holding tank #2 to be repaired after it showed seal failure.

8/27/08 - Had Philips Electric repair the rented generator at 8th Street Pumping Station, after it failed to start.

8/29/08 - Discovered damage was done to OSB #1 monitoring well during last cutting of hay.

Received 126 loads of septage in August for a total of 347,750 gallons for an average of 11,218 gallons per day.

Received 87 PA #1 calls, 10 of which were in conflict and needed to be marked.

Currently have 59 days of storage.

IV. Administration Report:

Customer Correspondence: Nothing to report.

Personnel Issues: Nothing to report.

Resolution: Nothing..

Consulting Engineer: Lincoln/Brick Street Spray Operations - Nothing.

Executive Directors Activities:

August 28 Mtg. with Rettew - Act 537 Plan

August 29 Mtg. with Spence Address

September 2 Mtg. with Rettew at job site of Shoppes of Lower Oxford

September 8 & 9 PMAA Annual Conference

V. Financial Report:

A. Financial reports are included in the Board packets.

B. Septage Billing for July was \$9,737.00 representing 126 loads accepted for a total of 347,750 gallons.

RESOLUTIONS: None.

LEGAL ITEMS: None.

CORRESPONDENCE: None.

OLD BUSINESS: Mr. Lobb asked the Board and the Executive Director if in light of the information presented earlier by the Executive Director that

OXFORD AREA SEWER AUTHORITY

certain developers were pulling out of the agreement to build the new treatment plant and the fact that what may now occur as far as size and type of treatment facility would differ from what is currently in the Act 537 Plan should the Authority not notify DEP in writing and request guidance on how we should proceed. It was the census of the Board that the Executive Director should write such a letter and report back to the Board on how DEP responses.

NEW BUSINESS: None.

PUBLIC COMMENT: Ms. Nancy Shallcross asked to address the Board with a question concerning when sewer lines might be extended to the vicinity of Barnsley Chrome Road and Election Road where she lives. What ensued was a discussion by Ms. Shallcross, the Board and others in attendance on various topics affecting a possible time frame for sewer to that vicinity. The discussion covered a number of topics related to this issue. Ms. Shallcross had a concern as to the effect of certain developers pulling out of the agreement to build the new treatment plant that was discussed earlier in the meeting and the overall Act 537 Plan. It was explained that although some of the projects represented by the developers agreement were being delayed, the sewer extension project that was envisioned to be built that would provide public sewer to her location was still a part of the agreement and that it was probably at the earliest two years but probably more like three years before it would be built. There was a discussion regarding the economy's effect on the housing market as well as the effect it was having on the financial borrowing market and the impact it would have on projects moving forward. The Executive Director explained that until the Authority and/or the Developers could demonstrate to the financial market that with completion of the Osborne Lagoon, DEP would approve the current treatment Lagoon rerating and permit the Ross Tract for spray disposal, and since DEP's position at this time is no rerating approval until after the Act 537 Plan was approved, the ability to obtain funding for the Osborne Lagoon construction was extremely hampered.

Another topic discussed was the Multi-Regional Comprehensive Plan that was currently underway, it's possible effect on the Act 537 Plan, and the

OXFORD AREA SEWER AUTHORITY

adoption of Sewage Management and Holding Tank Ordinances and the role they play is meeting some of the service areas needs.

EXECUTIVE SESSION: Adjourn to Executive Session and reconvene to Regular Meeting at 8:45 p.m. Discussion during Executive Session included Personnel Matters.

ADJOURN: Motion made, seconded and passed to adjourn the meeting.

Respectfully Submitted,

Donna M. Patrick, Recording Secretary

CC: Authority Members
Kathleen Gray, Solicitor
Ed Lennex, Executive Director
Betsy Brantner, Borough Manager
Townships & Borough