

# MAY 19, 2004

The meeting was called to order at 7:30 p.m. by James McLeod, Chairman. The following Authority members

were in attendance: Percy Reynolds, Bob Yeatman, Ronald Fields, Jack Baughman, Don Bailey. Also in attendance were John Highby, Engineer; Kathleen Gray, Solicitor; Donna Patrick, Recording Secretary; Marcella Peyre-Ferry, Daily Local News; John Samara, Chester County Press; Don Lavine, ARRO; Tom Hindman; Joel Brown; Sean McCauley, Brandolini; Shawn Gallagher & Sean McCauley, Hickory Hill; Blair Fleischmann; Danny Bell, Patricia Bell, Betty England, David Hallman & Deborah Rubincan, Bethel Road Residents; Joe Riper Brandolini. Excused: Vince Visoskas.

Pledge Allegiance and Moment of Silence.

May 5, 2004 Executive Session - Kathy Gray reported that on May 5, 2004, the Authority Board met to discuss litigation strategies with respect to Oxview Farm.

The minutes of April 21, 2004 meeting were approved as amended. (B. Yeatman, P. Reynolds) (J. Baughman abstained)

## **AUDIENCE COMMENTS:**

Patricia Bell, 146 Bethel Road, Oxford was in attendance to read a letter from Bethel Road members who are very opposed to the spray irrigation or lagoon that is planned for their area. They have a signed petition. Jim McLeod asked for a copy of the letter. The Authority responded by saying that the Authority is aware of the attempt by the Developers to find land for irrigation and storage lagoons and has talked with the developers generally about their ideas. However, the Authority has not directed the Developers in any way, nor does the Authority know the details of the Developer's plans for the land being tested. Finally, the Authority noted that this is a land use issue, which is controlled by the Township, the there will probably be a conditional use hearing as part of the approval of the land use.

## **SEWER OPERATIONS REPORT:**

The average daily influent was 629,824 for a total of 18,264,900, and the average daily effluent was 499,207 for a total of 14,477,000.

## **Lagoon Levels:**

Lagoon #1 - 18.8' deep    Lagoon #2 - 17.0" deep    Lagoon #3 - 15.6" deep

## **Pump Station Hours of Operations were:**

6th Street - 176.7; Grant Street - 180.9; 8th Street - 151.3; Q.1 - 35.3; Locust Street - 4.4;  
Locksley Glen - 85.6 Wiltshire - 62.5

## **The Borough Manager's Operations Report and General Comments are as follows:**

April 2, 2004, we removed pump #1 from the Grant Street pump house and sent to Deltronics for repair.

April 4, 2004, We had to get Pipe Data View in to clear a blocked main at 4<sup>th</sup> & Park Streets.

April 7, 2004, we put the two repaired aerators back in lagoon #2.

April 7, 2004, Walsh Construction cut a swale on Sewer Authority property behind The TastyBaking Co. for storm water collection.

April 12, 2004, we got the 200 Chevy and the 2002 Ford inspected at Donnelly's Garage.

April 17, 2004, Cochranville Ag Service sprayed all of the spray fields to control thistle.

April 23, 2004, we sent soil samples from all spray fields to Penn State for analysis.

April 26, 2004, QC Labs collected 2<sup>nd</sup> quarter monitoring well samples.

April 27, 2004, Dolinger Electric ran underground cable from Lagoon #3 to lagoon #1 to allow us to put another aerator in Lagoon #1.

April 29, 2004, the new Onan Generator was delivered today and wired up the next day by Dolinger Electric.

We received 90 loads of septage for a total of 240,000 gallons.

We received 129 PA 1 calls, 22 of which were in conflict with sewer lines nearby and required marking.

### **FACILITY EXPANSION COMMITTEE REPORT:**

John reported that the committee met with Hickory Hill Developers to discuss the proposal from Mr. Brandolini to put in a Community Waste Water Treatment Plant for the Hickory Hill Development. The system could be the start of a sub-regional system serving areas east of the Borough in East Nottingham. This concept was discussed as being a part of the new Act 537 Plan. However, due to the desire of the Developer to move forward, it was decided that the Township Supervisors would be contacted to get their feelings and report to the Developer at the June Meeting.

### **OPERATIONS MANAGEMENT COMMITTEE REPORT:**

Met today to discuss a punchlist of items. Will have an agenda at the next meeting.

### **CHAIRMAN'S ITEMS:**

I&I Program - The Chairman requested that ARRO prepare information relative to the allowable, or normally expected I&I in a system such as Oxfords.

### **DIRECTOR'S REPORT:**

Sycamore Crossing - Request for approval to pump and haul from plant lift station as an option to on-site holding tanks to serve Phase 3.

Twin Ponds - No laterals were inspected. Total connected is 83 of 85. The Developer has completed the punchlist of items to be addressed prior to dedication of the pumping station. Outstanding requirements are as-built drawings, deeding the pump station lot to the Authority, and executing a maintenance agreement.

Copperfield - Waiting for escrow funds before starting to review drawings.

Sacred Heart School - The dedication of the sewer extension can proceed pending agreement on the maintenance security.

Brookside - Awaiting response from the Borough regarding the use of the remaining Public Improvements Security to complete the pumping station repair project.

Penn Oak - No report.

Acme Markets - The water meter has been installed and the first reading will be taken in May.

Wiltshire - No laterals were inspected. Total connected is 150 of 163. Wiltshire has the EDUs for the remaining houses, but can't proceed until DEP allows additional connections to the system.

Locksley Glen - Awaiting Developers response to a summary of the unpaid legal and engineering expenses that has been submitted.

Cooper Farm - No laterals were inspected. Total connected is 13 of 24. Proposed alignment of lateral to serve Lot 23 is subject of discussion.

Cooper Farm - Phase 2 - Plans are under review.

Hearthstone - Plans have been submitted for review. An escrow account has been opened.

People's Bank of Oxford - No report.

Ware Presbyterian Village - ARRO has approved information on the proposed swimming pool and cooling tower operation. DEP is considering the request from the Village to proceed with connecting to the Authority as a "facility of public need" exempt from the Consent Order.

Oxford Area School District - The installation of the pumping station is proceeding.

Happy Harry's - A final inspection is pending following paving the parking lot.

Oxford Commons - The Developer has informed DEP of their intention to pursue on-site sewage and disposal, which would be installed if the Authority's system is not available.

Country Hills - No report.

Reedville Village (aka Campbell-Kepler) - No report.

Connor Road Subdivision - Plans have been submitted for review. An escrow account has been funded.

Penn View/Dambro Subdivision - No report.

Tommy Tinker (Child Care) - No report.

Hickory Hills - The Developer has met with the Authority's Expansion Committee to discuss their proposed community sewage treatment system. The Developer proposes an activated sludge treatment process, land application of the effluent and a storage lagoon. They propose to provide excess treatment and storage

capacity for use by other developers in the region. The Expansion Committee asked for additional information regarding potential users and the opinion of East Nottingham Township about the location of a WWTP east of the Borough.

Delaware Avenue Sewer Extension - Dedication of the sewer extension is recommended.

Reserves at Dunlap - No report.

Elkdale Green - No report.

#### **Customer Activity -**

No report.

#### **Administration/Operations -**

Septage Program - Billing for the month of April 2004 is \$6,720.00.

Corrective Action Plan - DEP has given verbal assurance that the application to re-rate Lagoon #1 for higher organic loading will be approved. This will be formally documented in a new Water Quality Management Permit issued in about 45 days. When the new permit is in hand, the Corrective Action Plan will be completed, however the ban on connections will be continued at DEP's direction in an effort to minimize hydraulic loading on the storage facilities. At this time, the new permit has not been received. Therefore, the CAP remains in effect.

Act 537 Plan - The soils study on the proposed spray fields is in progress. Look for the soils characterization to be finished in the next two weeks depending on weather and DEP availability. Selection of monitoring well sites and permitting is under way.

Farming Operations - Analysis of soil samples shows that potash is needed. The metals analyses do not indicate any problems.

Emergency Stream Discharge - No report.

6<sup>th</sup> Street Pumping Station Generator - The new genset has been installed.

Lagoon Dredging Bids - The pre-construction meeting was held the morning of May 19, 2004. The Consent Order calls for completion of the work by September 1, 2004.

I/I Reduction Program - Smoke testing in the east side of 3<sup>rd</sup> Street has been completed. Problems identified include leaking manholes, probable broken laterals and sump pumps discharging to the sewer. Smoke testing in other areas west of 3<sup>rd</sup> Street will follow.

Tax Matters - No report.

Insurance Matters - No report.

#### **LEGAL ITEMS:**

John, Don Lavine & Kathy met with Spence Andress to discuss conceptual and legal issues related to the spray field and lagoon deal. Kathy will draft agreement.

Refinancing of People's Bank Note - Kathy has prepared a letter for the bank. It is a tax exempt note so the term can not be extended but must be refinanced. Jim completed the application and it has been submitted. No action needed at this time. Kathy reported that the Board should be prepared to approve a resolution and commitment letter on the new loan at the June meeting.

### **ENGINEER'S ITEMS:**

ACT 537 Plan - June 2002 -

Attending meetings with the Expansion Committee.

Attended meeting with Developers regarding alternative disposal sites.

Working on revision to current draft of the Act 537 Plan to include alternative disposal sites.

Act 537 Plan - New

Working on Task Analysis Report for new Act 537 Plan.

Developers Services -

Copperfield - Plans have been submitted for review. Work is on hold pending availability of escrow funds.

Plant Expansion - Design work is on-hold pending resolution of the Act 537 Plan approval issues and the problems with the OxView site.

Osborne Lagoon - Working on the design. Preparing application for Dams Permit.

Operations Assistance - No report.

Lagoon Dredging - Reviewing the Contractor's workplan. Met with Contractor on site to discuss mobilization and coordination with on-going operations. Site work will begin in late May. Equipment will begin to arrive in first week of June.

### **CORRESPONDENCE:**

None.

Break at 8:30 p.m. Reconvene to Executive Session at 8:45 p.m.

Reconvene to regular meeting at 9:35 p.m. Discussion at Executive Session consisted of litigation strategy regarding the Oxview Property.

Motion made, seconded and passed to have Mr. Pepple hire a Soils Expert to present information to ALPB on economic viability of the both parts of the subdivided farm with the understanding that Mr. Pepple would engage this expert and would pay the experts fees if settlement negotiations with the county are not successful, but that the Authority would agree to pay their pro rata share of the fees related to the 99 acre parcel if negotiations are successful in arriving at a settlement with the County.

### **TREASURER'S REPORT/PRESENTATION OF BILLS:**

Motion made, seconded and passed to pay the bills in the amount of \$93,867.93. (P. Reynolds, B. Yeatman)

Motion made, seconded and passed to pay bill for \$123.89 to Jack's Plumbing. (P. Reynolds, B. Yeatman)

Motion made, seconded and passed to authorize Revenue Requisition #66 in the amount of \$94,000.00 to replenish working capital. (B. Yeatman, P. Reynolds)

Motion made, seconded and passed to pay from Pligit/Escrow Account, Barley, Snyder, Senft & Cohen \$325.00, \$65.00, \$65.00, \$50.00, and Barley Snyder \$2,560.08. (B. Yeatman, P. Reynolds)

Motion made, seconded and passed to pay capital bills Barley \$5,180.00; ARRO \$15,635.58, Montgomery/Harvey \$1,150.00 and TCI \$1,700.00. (B. Yeatman, R. Fields)

Fulton Financial Reports were included in members packets.

### **OLD BUSINESS:**

The developer from Sycamore Crossing has noted that after the current 537 is approved, that he could purchase capacity but would not be able to use the capacity until the plant expansion is in operation. He proposes, as a temporary solution, to connect the new houses to the collection system and "pump and haul" the related amount of flow from the plant lift station rather than to place on-site holding tanks and do pump and haul process. John asked for the Authority's comments on this. There was discussion about the proposal and several board members voiced concerns about various issues including how to police such an arrangement and how to avoid the Authority being liable if the developer doesn't do what it agreed to do with respect to pump and haul. Bob Yeatman made a motion to study the feasibility of the proposal. The motion was not seconded.

### **NEW BUSINESS:**

In June the Rate Advisory Committee will be appointed for the budget.

Starting June 16, 2004, the OASA meetings will be held at the East Nottingham Township Building.

### **ADJOURNMENT:**

Motion made, seconded and passed to adjourn at 10:10 p.m. (D. Bailey, R. Fields)

Respectfully Submitted,

Donna M. Patrick, Recording Secretary

CC: Authority Members  
Kathleen Gray, Solicitor  
John Highby, Engineer  
Betsy Brantner, Borough Manager  
Townships & Borough