

OXFORD AREA SEWER AUTHORITY

JULY 21, 2004

The meeting was called to order at 7:30 p.m. by Bob Yeatman, Vice-Chairman. The following Authority members were in attendance: Don Bailey, Percy Reynolds, Jr., Ronald Fields, Jack Baughman, Vince Visoskas. Also in attendance were John Highby, Engineer; Kathleen Gray, Solicitor; Don Lavine, ARRO; Parley Hess; Joel Brown; Jay & Carol Eaton; John Samara, Chester County Press; Marcella Peyre-Ferry, Daily Local News.

Pledge Allegiance and Moment of Silence.

The minutes of June 16, 2004 meeting were approved as amended. (D. Bailey, P. Reynolds)

AUDIENCE COMMENTS:

None.

SEWER OPERATIONS REPORT:

The average daily influent was 618,650 for a total of 18,559,500, and the average daily effluent was 738,560 for a total of 18,464,000.

Lagoon Levels:

Lagoon #1 - 17.5' deep Lagoon #2 - 14.6" deep Lagoon #3 - 12.9" deep

Pump Station Hours of Operations were:

6th Street - 118.7; Grant Street - 171.9; 8th Street - 190.3; Q.1 - 24.8; Locust Street - 4.3;
Locksley Glen - 75.9 Wiltshire - 60.3

The Borough Manager's Operations Report and General Comments are as follows:

June 1, 2004, the contractor Synagro, started bringing in equipment to dredge the lagoons.

June 1, 2004, started the first cutting of hay at the Osborne Farm.

June 2, 2004, started the first cutting of hay in Zones 2 & 3.

June 8, 2004, hay was taken off of Zones 2 & 3. Cochranville Ag Services fertilized the same day at the rate of 200 lbs. Per acre of 0-0-60 potash.

June 10, 2004, hay was taken off at Osborne Farm and Cochranville Ag Services came and fertilized at the rate of 325 lbs. Per acre of 0-0-60 potash.

June 17, 2004, Synagro started dredging in Lagoon #3. DEP was notified.

June 18, 2004, we discovered that the creek next to Twin Ponds pumping station is flooding into the wet well during periods of heavy rain.

June 23, 2004, a leak in the force main in Zone 2 was fixed.

OXFORD AREA SEWER AUTHORITY

June 24, 2004, we found a broken check valve at Twin Ponds pumping station.

June 28, 2004, we called Pipe Data to clean blockage at Whitehall.

We received 133 loads of septage, a total of 324,000 gallons. We received 169 PA#1 calls, 13 of which were in conflict with sewer lines nearby and required marking. We had 8.7 inches of rain during the month of June.

FACILITY EXPANSION COMMITTEE REPORT:

The Committee has met one week ago. Matt Brown, President, ARRO gave a presentation on Drip Irrigation Systems.

OPERATIONS MANAGEMENT COMMITTEE REPORT:

Vince Visokas reported that a final report was mailed to all Board members. Discussion held of the reports contents.

CHAIRMAN'S ITEMS:

The Rate Advisory Committee - Two Borough Representatives have been appointed. Names unknown at this point. The first meeting will be held next Thursday at 4:00 p.m. at the Oxford Senior Center.

DIRECTOR'S REPORT:

Sycamore Crossing - No report.

Twin Ponds - No laterals were inspected. Total connected is 83 of 85. The Developer has completed the punchlist of items to be addressed prior to dedication of the pumping station. Outstanding requirements are as-built drawings, deeding the pump station lot to the Authority, and executing a maintenance agreement. During the recent rains a high flow peaking factor has been observed. A preliminary check of records shows that the high peaking factor has occurred before. The Developer has been notified and an investigation is under way. On June 24, 2004, a check valve failed resulting in one pump being taken out of service. The Developer is making arrangements for repair.

Copperfield - An escrow account has been opened. The engineering review is proceeding.

Sacred Heart School - The dedication of the sewer extension can proceed pending agreement on the maintenance security. The paperwork is being reviewed.

Brookside - The Borough Council has agreed to use escrow funds from the Developer to correct deficiencies at the pumping station. ARRO is preparing a bid package for a new generator. The wetwell will be cleaned on July 28, 2004. Then the pumps will be pulled for inspection and serviced.

Penn Oak - No report.

Acme Markets - The reading device has been installed on the water meter.

Wiltshire - No laterals were inspected. Total connected is 152 of 163. Wiltshire has the EDUs for the remaining houses, but can't proceed until DEP allows additional connections to the system. The Developer

OXFORD AREA SEWER AUTHORITY

has submitted a draft Pump and Haul agreement based on guidance from DEP. If the Agreement were in place, the remaining houses could be built.

Locksley Glen - The Deed of Dedication is being recorded.

Cooper Farm - No laterals were inspected. Total connected is 13 of 24. Proposed alignment of lateral to serve Lot 23 is subject of discussion.

Cooper Farm - Phase 2 - Plans are under review.

Hearthstone - Plans are under review.

People's Bank of Oxford - No report.

Ware Presbyterian Village - DEP approved the construction of the assisted living facility as an exemption from the connection ban based on status as a "facility of public need".

Oxford Area School District - The installation of the pumping station is proceeding.

Happy Harry's - Damaged manhole was repaired.

Oxford Commons - No report.

Country Hills - No report.

Reedville Village (aka Campbell-Kepler) - No report.

Connor Road Subdivision - No report.

Penn View/Dambro Subdivision - No report.

Tommy Tinker (Child Care) - The lateral has been installed and inspected.

Hickory Hills - An agreement is being prepared between the Developer and the Authority describing the shared use of the treatment system proposed by the Developer.

Reserves at Dunlap - No report.

Elkdale Green - No report.

Customer Activity -
No report.

Administration/Operations -
Septage Program - Billing for the month of April 2004 is \$9,576.00.

Corrective Action Plan - DEP reports that the review of the re-rating application is being delayed by a heavy work load and lack of personnel. Therefore, the CAP remains in effect.

OXFORD AREA SEWER AUTHORITY

Consent Order - The connection management plan is under review by ARRO and Barley Snyder. All deadlines have been met to-date. The dredging will be done by the September 1, 2004 deadline.

Act 537 Plan 2002- The field work for the soils study on the proposed sprayfields is finished. Twenty-five monitoring well sites have been selected and permitting is under way. There is a meeting with the Chester County Agricultural Land Preservation Board on July 27, 2004 to present additional information on the use of the Oxview Property for sprayfields.

Act 537 Plan 2005 - The task activity reports for each municipality are in draft form.

Farming Operations - The fields are being cycled out of service for the second cutting.

Emergency Stream Discharge - Ferric Chloride for phosphorus removal has been ordered. Application of the FeCl₃ will begin in August.

Lagoon Dredging Bids - The Contractor is dredging 108 hours per week. The contractor predicts the estimate of dry solids described in the contract will be exceeded.

I/I Reduction Program - Smoke testing on the west side of the Borough is scheduled for next week.

Tax Matters - No report.

Insurance Matters - No report.

LEGAL ITEMS:

Last week, Kathy Gray, John Highby and Don Lavine met with Spence Andress and Bryan Campbell who are representing an undisclosed group of developers. Joe Ripper has put together a presentation and would like to present it to the Facility Expansion Committee, a few members at a time and then present it to the Board as a whole. The agreement will be reviewed by the Board Members and it will be discussed at a later date. Kathy Gray will give her recommendation.

ENGINEER'S ITEMS:

ACT 537 Plan - June 2002 -

Attending meetings with the Expansion Committee.

Provide information on drip irrigation to Expansion Committee.

Working on revision to current draft of the Act 537 Plan to include alternative disposal sites.

Act 537 Plan - 2005

Working on Task Analysis Report for new Act 537 Plan.

Developers Services - No report.

Plant Expansion - Design work is on-hold pending resolution of the Act 537 Plan approval issues and the problems with the OxView site.

OXFORD AREA SEWER AUTHORITY

Osborne Lagoon - Preparing WQM Part 2 Permit and Dams Permit.

Operations Assistance - No Report.

Lagoon Dredging - Overseeing contractor's mobilization. Providing nighttime inspection services.

CORRESPONDENCE:

None.

TREASURER'S REPORT/PRESENTATION OF BILLS:

Motion made, seconded and passed to pay the bills in the amount of \$76,897.65. (V. Visoskas, D. Bailey)

Motion made, seconded and passed to authorize Revenue Requisition #68 in the amount of \$66,000.00 to replenish working capital. (V. Visoskas, P. Reynolds)

Motion made, seconded and passed to pay from Pligit/Escrow Account, to ARRO in the amount of \$100, Copper Field to ARRO \$1,089.90, Conner Road to ARRO \$350.00, Country Hills to Barley Snyder \$220, Hickory Hills to Barley Snyder \$1,335.00, Elkdale to Barley Snyder \$105; Mark to Barley Snyder \$25, Render to Barley Snyder \$50, General to Barley Snyder \$380 for a total of \$3,954.90 (V. Visoskas, D. Bailey)

Motion made, seconded and passed to pay capital bills ARRO \$29,017.80; TCI \$3,400; Barley Snyder \$12,955; Barley Snyder \$644.92 for a total of \$46,017.72. (V. Visoskas, R. Fields)

Fulton Financial Reports were included in members packets.

OLD BUSINESS:

None.

NEW BUSINESS:

O&M Committee moved that we instruct our solicitor to send a letter pursuant to 4.402 of our September 17, 2003 agreement to ARRO stating that the Authority intends to terminate our existing contract for OASA Administrative Services as of October 1, 2004.

Further, the Authority desires to continue said Administrative Services on a quarterly basis thereafter.

Also, the Board discussed the action of the West Nottingham Supervisors to rescind their approval of the Act 537 Plan of 2000. The Board concluded that a meeting should be set up between the Board and the Supervisors to discuss the action.

ADJOURNMENT:

Motion made, seconded and passed to adjourn at 10:00pm. (D. Bailey, P. Reynolds)

Respectfully Submitted,

OXFORD AREA SEWER AUTHORITY

Donna M. Patrick, Recording Secretary

CC: Authority Members
Kathleen Gray, Solicitor
John Highby, Engineer
Betsy Brantner, Borough Manager
Townships & Borough