

AUGUST 25, 2004

The meeting was called to order at 7:30 p.m. by James McLeod, Chairman. The following Authority members were in attendance: Bob Yeatman, Don Bailey, Percy Reynolds, Jr., Ronald Fields, Jack Baughman, Vince Visoskas. Also in attendance were Tom Hindman, John Highby, Engineer; Kathleen Gray, Solicitor; Don Lavine, ARRO; Joel Brown; John Samara, Chester County Press; Rodney L. Fenstermacher & Winnie Sebastian, Ware Presbyterian Village; Lawrence Tigine; Les Tigine; Blair Fleischmann; Marcella Peyre-Ferry, Daily Local News; Spencer Andress, Brandolini; Shawn Gallagher & Sean McCauley, Hickory Hill; Joe & D.J. Scheese; Rick Howell; David Kiseia.

Pledge Allegiance and Moment of Silence.

The minutes of July 21, 2004 meeting were approved as amended. (D. Bailey, V. Visoskas)

Jim read correspondence received as being resignation letters from John Baughman, effective September 14, 2004 and Ronald Fields effective immediately. Ron's resignation is due to medical problems. Mr. McLeod thanked both members for their hard work and dedication to the Authority.

AUDIENCE COMMENTS:

Winnie Sebastian, esquire and Rodney Fenstermacher were in attendance representing Ware Presbyterian Village and the proposed Assisted Living Nursing Facility. They have been granted an exception from the connection ban based on the public need. The 4 cottages are still subject to the connection ban. They are proposing a pump and haul agreement in order to proceed that would only be necessary until the Osborne Lagoon is on line. The cottages would be connected to the system and the pump and haul would take place from Lagoon #3. It takes approximately 2 weeks to approve a Connection Management Plan. Motion made, seconded and passed to accept the proposed criteria for Pump & Haul agreements as modified by the additional comments that we include a requirement that they start pumping and hauling a months ahead so that they are always ahead. (B. Yeatman, D. Bailey) Frank Lobb abstained.

Joe Riper representing Hickory Hill was in attendance to discuss moving forward with their proposed service agreement.

SEWER OPERATIONS REPORT:

The average daily influent was 588,129 for a total of 18,232,000, and the average daily effluent was 777,885 for a total of 20,225,000.

Lagoon Levels:

Lagoon #1 - 17.2' deep Lagoon #2 - 13.1" deep Lagoon #3 - 9.9" deep

Pump Station Hours of Operations were:

6th Street - 188.4; Grant Street - 186.4; 8th Street - 239.8; Q.1 - 18.7; Locust Street - 6.1; Locksley Glen - 80.7 Wiltshire - 64.8

The Borough Manager's Operations Report and General Comments are as follows:

July 7, 2004, we started to fill in ruts in the grassy areas behind the lagoons with topsoil.

July 11, 2004, we have ordered a replacement 8' valve for pivot #5.

July 22, 2004, M&S Services replaced a bad motor starter for pump #1 at the main lift station. Also, they ordered a new starter for pump #2. It is showing signs of going bad soon. They also replaced a bad float.

July 28, 2004, we cleaned the wet well at Brookside pumping station with the help of Pipe Data and McGovern's. We discovered that the #2 pump is not and will not properly seat in the flange. It appears that the floor of the wet well will have to be ground down to allow the pump to seat.

July 29, 2004, we hauled trash and cut down weeds around Brookside pumping station.

We received 104 loads of septage, a total of 256,000 gallons. We received 134 PA #1 calls, 33 of which were in conflict with sewer lines nearby, and required marking. We had 6.9 inches of rain during the month of July. We are requesting another full-time employee for the sewer department be hired soon. They must have mechanical skills and a CDL class A or B license.

FACILITY EXPANSION COMMITTEE REPORT:

Nothing new.

OPERATIONS MANAGEMENT COMMITTEE REPORT:

Vince Visoskas reported that there has not been a meeting since the report was prepared and presented to the members.

CHAIRMAN'S ITEMS:

Mr. McLeod has spoken to Mrs. Duncan of West Nottingham Township with respect to replacing Ron Fields on the township and the Authority Board.

DIRECTOR'S REPORT:

Sycamore Crossing - No report.

Twin Ponds - No laterals were inspected. Total connected is 83 of 85. The Developer has completed the punchlist of items to be addressed prior to dedication of the pumping station. Outstanding requirements are as-built drawings, deeding the pump station lot to the Authority, and executing a maintenance agreement. As reported previously, the pumping station displays a high peaking factor related to rain events. The station's performance is being monitored closely. The Developer has authorized the repair of the broken check valve.

Copperfield - No report.

Sacred Heart School - The dedication of the sewer extension is recommended.

Brookside - The Borough Council has agreed to use escrow funds from the Developer to correct deficiencies at the pumping station. ARRO is preparing a bid package for a new generator. The wetwell will be cleaned on July 28, 2004. Then the pumps will be pulled for inspection and serviced.

Penn Oak - No report.

Acme Markets - No report.

Wiltshire - No laterals were inspected. Total connected is 154 of 163. Wiltshire has the EDUs for the remaining houses, but the connections are subject to the ban on new connections. DEP has allowed East Nottingham Township to issue building permits for new construction, however, the Use and Occupancy is still subject to the connection ban. The Developer has submitted a draft Pump and Haul Agreement based on guidance from DEP. If the Agreement were in place, the remaining houses could be occupied.

Cooper Farm - No laterals were inspected. Total connected is 13 of 24. Proposed alignment of lateral to serve Lot 23 is subject of discussion.

Cooper Farm - Phase 2 - Plans are under review.

Hearthstone - Plans are under review.

People's Bank of Oxford - No report.

Ware Presbyterian Village - There are 4 villas planned in the current expansion. The sewer connections for these units are subject to the connection ban. The Authority is inspecting the sewer construction that is part of the current expansion.

Oxford Area School District - The installation of the pumping station is complete. Remaining work includes lining manholes in Slate Hill Drive to protect against corrosive atmosphere.

Happy Harry's - Project is complete.

Oxford Commons - The Developer and the Authority staff met to discuss alternatives for providing sewer service to the project. A summary of the meeting was prepared by the Developer's attorney and distributed to the Authority members. The Developer would like to meet the Expansion Committee to discuss the matter of sewer service.

Country Hills - No report.

Reedville Village (aka Campbell-Kepler) - Plans have been submitted for review.

Connor Road Subdivision - No report.

Penn View/Dambro Subdivision - No report.

Tommy Tinker (Child Care) - The lateral has been installed and inspected.

Hickory Hills - A document is being drafted describing a proposal to share use of the treatment system proposed by the Developer.

Reserves at Dunlap - No report.

Elkdale Green - Developer has submitted technical information describing the concept of a community wastewater treatment system. ARRO has reviewed and commented on the submittal.

Customer Activity -

No report.

Administration/Operations -

Septage Program - Billing for the month of July 2004 is \$7,308.00.

Corrective Action Plan - There has not been any action by DEP. The CAP remains in effect.

Consent Order - The connection management plan has been submitted. Following an initial review of the CMP by DEP staff, the Authority Director met with DEP staff to discuss minor changes. The revised CMP has been submitted. Two milestones in the CMP have been achieved and, as a result, DEP has released EDU's for the Redner's Market and the Furniture Warehouse, and is considering release of additional EDU's. All deadlines specified in the Consent Order have been met to-date. The dredging will be done by the September 1 deadline. The application for WQM Part 2 Permit has been submitted.

Act 537 Plan 2002- The field work for the groundwater study on the developer's proposed spray field property is under way.

There was a meeting with the Chester County Agricultural Land Preservation Board on July 27 to present additional information on the use of the OxView property for sprayfields. The ALPB has suggested earlier that they might change their position on the OxView Property subdivision if additional information about the Authority's proposed use were presented. The OxView owner arranged to have expert testimony presented regarding the use of the land for wastewater disposal. The ALPB stated that they would let the pending law suit run to its conclusion with a decision by the court.

The DEP has not given an opinion as to the impact of the decision by the West Nottingham Township supervisors to rescind approval of the 2000 Plan.

Act 537 Plan 2005 - The task activity reports for each municipality are in draft form. The engineers for East Nottingham and Lower Oxford Townships met with the Authority's engineer on August 17 to discuss progress. The group decided to request a meeting with DEP to discuss alternatives.

Farming Operations - DEP has agreed to allow spray application limited only by run off as an initial action to promote emptying the lagoons. The frequent rains continue to interfere with the spraying operation.

Emergency Stream Discharge - Lagoon 3 is now being dosed with FeCl₃ for phosphorus removal.

Lagoon Dredging Bids - The Contractor is dredging 108 hours per week. The amount of dry sludge removed will exceed 500 dry tons. Dredging will continue through August.

I/I Reduction Program - Smoke testing on the west side of the Borough is 90% complete. The remainder requires clearing thick vegetation and will be scheduled in the fall. The testing revealed several manholes in need of repair.

Tax Matters - Taxes on the Gray Property will be added to the budget.

Insurance Matters - No report.

LEGAL ITEMS:

John - completely cut off the tape.

Reconvene at 9:25 p.m. from break.

ENGINEER'S ITEMS:

ACT 537 Plan - June 2002 -

Attending meetings with the Expansion Committee.

Working on revision to current draft of the Act 537 Plan to include alternative disposal sites.

Act 537 Plan - 2005

Working on Task Analysis Report for new Act 537 Plan.

Met with Township engineers to discuss TAR for each township.

Developers Services -

Elkdale Green - Reviewed submittal on concept for WWTP.

Plant Expansion - No report.

Osborne Lagoon - WQM Part 2 Permit and Dams Permit have been submitted.

Operations Assistance - Doing smoke testing with operator assistance.

Lagoon Dredging - Overseeing contractor's mobilization. Providing nighttime inspection services.

CORRESPONDENCE:

None.

TREASURER'S REPORT/PRESENTATION OF BILLS:

Motion made, seconded and passed to pay the bills in the amount of \$76,897.65. (V. Visoskas, D. Bailey)

Motion made, seconded and passed to authorize Revenue Requisition #68 in the amount of \$66,000.00 to replenish working capital. (V. Visoskas, P. Reynolds)

Motion made, seconded and passed to pay from Pligit/Escrow Account, to ARRO in the amount of \$100, Copper Field to ARRO \$1,089.90, Conner Road to ARRO \$350.00, Country Hills to Barley Snyder \$220, Hickory Hills to Barley Snyder \$1,335.00, Elkdale to Barley Snyder \$105; Mark to Barley Snyder \$25, Render to Barley Snyder \$50, General to Barley Snyder \$380 for a total of \$3,954.90 (V. Visoskas, D. Bailey)

Motion made, seconded and passed to pay capital bills ARRO \$29,017.80; TCI \$3,400; Barley Snyder \$12,955; Barley Snyder \$644.92 for a total of \$46,017.72. (V. Visoskas, R. Fields)

Fulton Financial Reports were included in members packets.

OLD BUSINESS:

Website - Vince reported that he has put the smoke testing information and about 8 months worth of minutes on the website.

NEW BUSINESS:

Floor opened for nominations for position of Secretary for the Authority. Don Bailey nominated Percy Reynolds. Percy accepted the nomination. Motion made, seconded and passed to have Percy Reynolds accept the position of Authority Secretary effective September 15, 2004. (D. Bailey, B. Yeatman)

ADJOURNMENT:

Motion made, seconded and passed to adjourn. (NOT ON TAPE)

Respectfully Submitted,

Donna M. Patrick, Recording Secretary

CC: Authority Members
Kathleen Gray, Solicitor
John Highby, Engineer
Betsy Brantner, Borough Manager
Townships & Borough

John, No legal items on the tape as well as engineer's items. Also, no executive session on tape. Thanks, Donna